

## University of Mumbai – Department of Atomic Energy Centre for Excellence in Basic Sciences

Requests for information can be sent by letter or by email addressed to the Public Information Officer, UM-DAE Centre for Excellence in Basic Sciences, Nalanda Building, University of Mumbai, Vidyanaigari Campus, Santacruz (E), Mumbai 400098. All requests must be accompanied by a demand draft or postal order or money order for Rs 10/-. The DD/IPO must be drawn in favour of UM DAE CEBS.

Those persons who are below the poverty line (BPL) need not pay the fees. However, they should submit documentary evidence of their BPL status.

All requests for information under RTI must have the full and complete postal address of the applicant with whom CEBS can communicate to send the reply.

### Disclosure under Section 4(1)

4(1)(b)(i)	The particulars of its organisation, functions, and duties
	<p>University of Mumbai -Department of Atomic Energy Centre for Excellence in Basic Sciences (UM-DAE CEBS) is a teaching-cum-research institute, fully funded by the Government of India through the Department of Atomic Energy. UM-DAE CEBS started in 2007 under the Board of Research in Nuclear Science (BRNS) project and was recognized as an aided institution of the DAE in January 2016.</p> <p>Currently, CEBS operates from the Nalanda Building, UM-DAE CEBS, Nalanda Building, University of Mumbai, Vidyanaigari Campus, Santacruz (E), Mumbai 400098. CEBS offers a Five-Year integrated M.Sc. programme in the four principal areas of basic sciences: Physics, Chemistry, Biology, Mathematics, and a Ph.D. programme.</p> <p>Vision and Mission:</p> <ol style="list-style-type: none"><li>1. To achieve excellence in Science Education through value-based teaching by eminent practising scientists, promoting learning in a vibrant research environment and providing leadership in research.</li><li>2. To prepare and groom future scientists driven by curiosity and creativity in their research steered by innovation that would make learning exciting.</li><li>3. To enable students to conduct hands-on experiments in cutting-edge research in well-established laboratories as mini-research projects.</li><li>4. To create a stimulating and vibrant atmosphere with a spirit of entrepreneurship and innovation.</li></ol>

<b>4(1)(b)(ii)</b>	<b>The powers and duties of its officers and employees</b>
	<ul style="list-style-type: none"> <li>• The Governing Council is the supreme decision-making authority of CEBS.</li> <li>• The Director is the chief academic, administrative and executive head of the centre and is responsible for its proper administration.</li> <li>• The Academic Board, is the apex body for all matters relates to teaching, research and activities related to students.</li> <li>• Dean, Academic Affairs is responsible for overseeing teaching related activities of the centre.</li> <li>• The Registrar assumes overall responsibility for matters related to general administration and reports to Director.</li> <li>• The hostel Wardens oversee matters related to hostels and the general discipline of students.</li> </ul>
<b>4(1)(b)(iii)</b>	<b>The procedure followed in the decision-making process, including channels of supervision and accountability.</b>
	<ul style="list-style-type: none"> <li>• The Governing Council is the supreme decision-making authority of CEBS.</li> <li>• The procedures and decision-making process are being evolved and will be uploaded. In the meantime, the following procedure has been adopted on an ad-hoc basis:</li> <li>• All matters related to Administration – Registrar, CEBS</li> <li>• All matters related to infrastructure development – Prof. Jacinta S. D’Souza</li> <li>• All matters related to academics – Academic Board and Dean, Academic Affairs</li> <li>• All matters related to hostels - Wardens of CEBS</li> <li>• Dean, Academic Affairs – Prof. Swapan Ghosh</li> <li>• Matters related to the website/internet: Dr. Bhooshan Paradkar</li> <li>• All matters related to students - Dr. Ameeya Bhagwat, Faculty in-charge of Students Advisory Council</li> </ul>

<b>4(1)(b)(iv)</b>	<b>The norms set by it for the discharge of its functions</b>
	From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
<b>4(1)(b)(v)</b>	<b>The rules, regulations, instructions, manuals, and records held by it or under its control or used by its employees for discharging its functions.</b>
	From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
<b>4(1)(b)(vi)</b>	<b>A statement of the categories of documents that are held by it or under its control</b>
	<p>CEBS hold the following records:</p> <ul style="list-style-type: none"> <li>• Minutes of the meetings of the Governing Council and Academic Board of UM-DAE CEBS</li> <li>• Academic documents of students and their personal files. Other documents include staff and faculty files</li> <li>• Financial Audited statements and Purchase files</li> <li>• Registrar is the custodian of documents of UM-DAE CEBS</li> </ul>
<b>4(1)(b)(vii)</b>	<b>The particulars of any arrangement that exists for consultation with, or representation by, the members of the public concerning the formulation of its policy or implementation thereof</b>
	The two primary areas of activities of CEBS are research and teaching. Since the research is carried out in frontier areas of basic sciences, there is very little scope for consultative arrangements with members of the public. As regards student/admission-related matters, a separate entity called the National Entrance Screening Test (NEST) is responsible for conducting examinations, and the intake of students is based strictly on their performance in the test. For matters related to NEST, Coordinator of the NEST cell can be contacted.
<b>4(1)(b)(viii)</b>	<b>A statement of the boards, councils, committees, and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and</b>

	as to whether meetings of those boards, councils, committees, and other bodies are open to the public, or the minutes of such meetings are accessible for public.																							
	From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.																							
4(1)(b)(ix)	A directory of its officers and employees																							
	The complete list of staff members can be seen at people > All CEBS members																							
4(1)(b)(x)	The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.																							
	<table><tr><th>Sr. No.</th><th>Designation</th><th>Pay Level as per 7cpc</th><th>No. of Employee</th></tr><tr><td>1.</td><td>Director</td><td>16</td><td>01</td></tr><tr><td>2.</td><td>Professor</td><td>14</td><td>01</td></tr><tr><td>3.</td><td>Associate Professor</td><td>13 (A)</td><td>06</td></tr><tr><td>4.</td><td>Reader</td><td>13</td><td>05</td></tr></table>				Sr. No.	Designation	Pay Level as per 7cpc	No. of Employee	1.	Director	16	01	2.	Professor	14	01	3.	Associate Professor	13 (A)	06	4.	Reader	13	05
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4(1)(b)(xvi)	The names, designations, and other particulars of the Public Information Officers.																							
	<p><b>Ms Swati Kolekar</b> Assistant Public Information Officer/Nodal Officer UM-DAE CEBS, Nalanda Building, University of Mumbai, Vidyanagari, Mumbai 400098. Email: swati [at] cbs [dot] ac [dot] in</p> <p><b>Dr. Sangita Bose</b> Public Information Officer I/C Registrar UM-DAE CEBS, Nalanda Building, University of Mumbai, Vidyanagari, Mumbai 400098. Email: registrar[at] cbs [dot] ac [dot] in</p> <p><b>Prof. Jacinta S. D'Souza</b> Appellate Authority</p>																							

	UM-DAE CEBS, Nalanda Building University of Mumbai, Vidyanagari, Mumbai 400098. Email: jacinta[at] cbs [dot] ac [dot] in
<b>4(1)(b)(xi)</b>	<b>The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made</b>
	From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
<b>4(1)(b)(xii)</b>	<b>The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes</b>
	CEBS is engaged in teaching MSc students and conducting research in different areas of basic sciences. Therefore, the answer to the above clause is "NA".
<b>4(1)(b)(xiii)</b>	<b>Particulars of recipients of concessions, permits or authorisations granted by it.</b>
	Not applicable
<b>4(1)(b)(xiv)</b>	<b>Details in respect of the information, available to or held by it, reduced in an electronic form</b>
	From this website or by making a request to the Public Information Officer by post or by e-mail, the information can be obtained.
<b>4(1)(b)(xv)</b>	<b>The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.</b>
	<p>The primary activities are teaching students leading to their MSc and/or PhD degree and research in basic sciences. The website has details on the course, fee structure, hostel rules, and guidelines for students. For any other information, send a mail to generic mail ID <a href="mailto:info@cbs.ac.in">info@cbs.ac.in</a> which will be forwarded to the official concerned.</p> <p>Some important mail IDs are:</p> <ul style="list-style-type: none"> <li>For matters related to students - dean.academic[at] cbs [dot] ac [dot] in</li> </ul>

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|  | <ul style="list-style-type: none"><li>• For matters related to Administration - registrar[at] cbs [dot] ac [dot] in</li><li>• For website related matters - webmaster[at] cbs [dot] ac [dot] in</li><li>• For general enquiries - info[at] cbs [dot] ac [dot] in</li></ul> |
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