

(w.e.f. October, 2024)

CLAIM FOR BOOK GRANT FOR INTEGRATED M.Sc. STUDENTS

Date:

Name of Student:		Roll No.:	
Academic Year: _____ Student's Current Year & Semester: _____/_____			
Date on Invoice	Bill/Invoice No.	Title of the book / Item Details	Amount (Rs.)
Total Amount (Rs.)			
Certified by -			
Name and signature of CEBS Faculty-in-Charge		Signature of the Student	
Approved by -			
Name and signature of the respective School Chair			

NOTE: The invoice / cash memo must be ***in the name of the student*** and must clearly indicate the Invoice number, Date, Title of the book and preferably GST number etc. **Books related to the Syllabus/Course only will be approved.**

This form, after getting the signatures of the Faculty-in-Charge and the respective School Chair, must be submitted to the Academic Office.

The Books must be shown to the Academic Office for Verification

For CEBS Office Use only: Claim for the Academic Year:

Total limit for Book Grant (Per Annum): Rs. 6000/-

(Academic Year - August 20 ____ To July 20 ____)

(-) Already paid amount: Rs. _____

= Balance Available Amount Rs. _____

To pay Mr./Ms. Rs. for Books.

(Signature of Official in Academic Office)

(Signature of Official in Accounts Office)