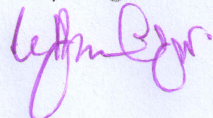


## Terms and Conditions

1. Bidders can download the Tender Documents from our website :  
[www.cbs.ac.in/announcements/tender](http://www.cbs.ac.in/announcements/tender) and enclose Tender Fee of Rs.500/- (non-refundable) in the form of Demand Draft in favour of UM-DAE CBS along with the quotation.
2. The quotation shall be submitted in a sealed envelope duly superscribed with the Tender Enquiry number, and the Due date in bold letters, addressed to the Registrar, Centre for Excellence in Basic Sciences, CEBS Nalanda Building, University of Mumbai, Kalina Campus, Opp. Nanoscience Bldg., Mumbai 400098. The sealed envelope has to be delivered by hand/courier to Purchase Section, CEBS on the due date specified. Tenders submitted after last date will not be considered.
  - a. Item at S.No.3 to 6 of the Tender Notice is a two part Tender consisting of "Technical Bid" & "Commercial Bid", shall be submitted in separate sealed envelopes duly superscribed with the tender No. and due date, addressed to the Registrar, UM-DAE Centre for Excellence in Basic Sciences, CEBS Nalanda Bldg., University of Mumbai, Opp. Nanoscience Bldg., kalina Campus, Sanataacruz, Mumbai-400098. The envelopes should be clearly marked on Top as "Technical Bid" or "Commercial Bid". The two sealed covers should be further put in a master cover superscribed with the Tender No., Due date, address to the Registrar, UM-DAE Centre for Excellence in Basic Sciences, CEBS Nalanda Bldg., University of Mumbai, Opp. Nanoscience Bldg., kalina Campus, Sanataacruz, Mumbai-40098. The sealed master envelop has to be delivered by hand/courier to the Purchase Department, CEBS Nalanda Bldg., on or before 13.00 hrs on the due date specified. A DD of Rs.500/- favouring UM-DAE CBS may please be enclosed along with the "Technical Bid."
- 3) After downloading the documents please inform your company details such as name, address, telephone nos., contact person and email address etc. by email to us [purchase@cbs.ac.in](mailto:purchase@cbs.ac.in) to enable us to inform prospective bidder for any corrigendum/changes if any; in the Tender document before due date.
- 4) Quotations must be valid for a period of 90 days from the due date.
- 5) Tenders containing correction, overwriting will not be considered. Late or delayed/Unsolicited quotations/offers shall not be considered at all. These will be returned to the firms as it is. Post tender revisions/corrections shall also not be considered.

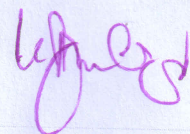




- 6) Tenderer should sign on all the pages of the tender.
- 7) The price quoted for Import item must be on one of the following basis:
- Ex-Work/factory duly packed airworthy/seaworthy and of international standard.
  - FOB/FCA
- For local item /supply, offer should be on FOR basis (i.e. total landed cost for delivery at CEBS, Mumbai).
- The dimension of the item (viz. H, W, L, weight etc.) shall be specifically stated and also mention whether the mode of shipping the item is Airworthiness / Seaworthiness or both. Accordingly, the mode of shipment will be decided by CEBS.
- 8) If equipment offered is to be imported, arrangements for import will be made by us.
- 9) Tenders who do not comply with any of the condition mentioned above are liable to be rejected.
- 10) Micro and Small Enterprises (MSEs):**
- i. Micro and Small Enterprises (MSE) must, along with their offer, provide proof of their being registered as MSE (indicating the terminal validity date of their registration) for the item tendered, with any agency mentioned in the notification of the Ministry of Micro, Small and Medium Enterprises (Ministry of MSME)
  - ii. The MSEs are exempted from payment of earnest money and tender fees subject to furnishing of relevant valid certificate for claiming exemption as per privilege rules of Government of India.
  - iii. The bidder submits registration of Udyog Adhar Memorandum (UAM) by Ministry of Micro Small and Medium Enterprises (MSME) vendors on Central Public Procurement Portal (CPPP). The bidders who fail to submit UAM number shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order 2012 issued by MSME.
- 11) For Import cases: No Agency commission will be paid as per Govt. of India rules.
- 12) CEBS is exempted from paying of Custom Duty under the notification No.51/96 dated 23.07.1996, for all procurements/supply meant exclusively for Educational, scientific and research purpose. Whenever the exemption certificate not honoured by the authorities, the applicable duty will have to be paid. Hence Custom duties, if any, should be shown separately. CEBS is a public funded research institute and is entitled to concessional rate of GST @ 5% for certain items supplied for research purpose vide notification no. 47/2017 and 45/2017 dated 14th Nov, 2017. The offer should be submitted after fully considering the above notification.

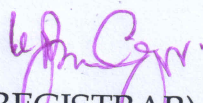


- 13) The delivery period should be specifically stated and earlier delivery may be preferred.
- 14) The Supplier shall arrange to ship the ordered materials within the mutually agreed delivery period mentioned in the order unless extended with/without penalty.
- In case of delay in supply on part of the supplier, a penalty @0.5% per week of order value will be charged for delayed period subject to a maximum of 10% order value.
  - If the delay in the shipment of the ordered materials attributable to the supplier exceeds agreed time period from the date of original agreed upon date of shipment and extended with/without penalty, the CEBS, Mumbai shall have the right to cancel the contract / purchase order and recover the liquidated damages from other dues of the party or by legal means. It will also affect the other/future business dealings with such suppliers.
  - The same rate of penalty shall be applicable for late installation of the equipment/instrument also.
- 15) COMMENCEMENT OF WARRANTY PERIOD: The warranty period of an item shall commence from the date of receipt of the item in good working condition and satisfactory installation/commissioning/demonstration at the project site.
- 16) ANNUAL MAINTENANCE CHARGES: The bidder shall quote the rate/amount of annual maintenance charges separately, however AMC shall be an optional, CEBS may or may not opt for it.
- 17) Specifications are basic essence of the product. It must be ensured that the offers must be strictly as per our specifications. At the same time, it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. A quotation has to be supported with the printed technical leaflet/literature of the quoted model of the item by the quoting party/manufacturer.
- 18) OBSERVANCE OF LOCAL LAWS: Wherever applicable (particularly for Local vendors), the vendor / contractor shall comply with all law, statutory rules & regulations etc. The vendor/ contractor shall obtain all necessary permits / approval from the local Governing Body, Police, and other concerned Authorities as may be required under law. The vendor /contractor shall pay all types of taxes, fees, license charges, deposits, duties, tolls, royalty or other charges that may be liveable on account of any the operations connected with the execution of this work/ contract.
- 19) In case of any interpretational issues arises in this tender, the interpretation/decision of CEBS shall be final and binding on the bidder.





- 20) It is the responsibility of the vendor to make sure that the system being proposed can be exported to India with CEBS as the end user. All clarificatory documentation must be submitted with the Bid.
- 21) CEBS reserves the right to place the order for part/reduced quantity than what is specified in the tender.
- 22) CEBS reserves the right to ask for or to provide any clarification, changes after the release of this tender. Any changes or clarifications provided by CEBS may be checked at CEBS website: [www.cbs.ac.in/announcements/tender](http://www.cbs.ac.in/announcements/tender)
- 23) The CEBS shall be under no obligation to accept the lowest or any other tender received in response to this tender notice and shall be entitled to reject any tender without assigning any reason whatsoever.

  
(REGISTRAR)