

UNIVERSITY OF MUMBAI - DEPARTMENT OF ATOMIC ENERGY
CENTRE FOR EXCELLENCE IN BASIC SCIENCES

Nalanda, University of Mumbai, Kalina Campus, Mumbai 400098

Web: www.cbs.ac.in



Ref: CEBS/Advt. No.02: Estt./Rct.-Admin/14.09.2021

Closing Date: 01.10.2021

Advertisement for the post of Officer-in-Charge, Purchase, Stores and Maintenance (Contract) UM-DAE Centre for Excellence in Basic Sciences

University of Mumbai-Department of Atomic Energy Centre for Excellence in Basic Sciences (UM-DAE CEBS) has been established on the Kalina campus of the University of Mumbai to impart high quality education in the Basic Sciences after the 10+2 (or equivalent) level of schooling, in a vibrant academic ambiance by a faculty of distinguished teachers and scientists.

CEBS invites applications from eligible candidates and retired persons from DAE organization for an Officer-in-Charge, Purchase, Stores and Maintenance at UM-DAE CEBS.

Essential Qualifications: Graduate and knowledge of Material management.

Experience: 15 years' experience in dealing with purchase and stores matters, import purchase, accounts related work. The candidate should have experience in works of General administrations. Should have thorough knowledge of purchase rules and procedures of Government of India.

Tenure: The post of Officer-in-Charge, Purchase, Stores and Maintenance is on contractual basis.

Emoluments: As per qualification and experience.

Duties and Responsibilities: Candidate will be working in Purchase, Stores and Maintenance, Accounts related works and general administration.

Applications in the prescribed format (available at <https://www.cbs.ac.in/announcements/recruitment>) along with attested copies of certificates/testimonials may be sent at the address given below, or by email (registrar@cbs.ac.in), so as to reach on or before October 01, 2021.

Address - Nalanda, UM-DAE Centre for Excellence in Basic Sciences, University of Mumbai, Kalina Campus, Vidyanagari, Santacruz (East), Mumbai 400098.

Bhupesh Kumar Gangrade
REGISTRAR